



**Instructions for getting your signature notarized.** Kinkos (\$1 in MN) and your own bank are good options for notaries. Ask around. Neighbors, friends, relatives may be notaries. A notary not known to you will need verification of your identity (photo ID).

**What to do with your notarized statement.** Fax or overnight mail the notarized statement and any copies of identifying documents to the authorized person you named in the statement and tell them to take it to the correct location (see below) with their own photo ID **BY FRIDAY**.

**Who could be your authorized person?** Best option: we encourage you to use a friend or relative who lives in Minnesota. Second best option: your attorney (especially if you don't have photo identification available). If neither of these options are available to you call Coldsnap Legal (651-356-8635). Coldsnap Legal cannot guarantee assistance, but will do their best to help.

If you do not get your property back **THIS WEEK**, it is our understanding that you will have to make an appointment to get it back.

To get your case number and tracking number call Records at 651-266-5700. Be polite.

To confirm whether your property is at the SPPD or the Impound Lot call 651-266-5637 (Getting through on this number has been inconsistent.) Be polite.

If you were charged with a misdemeanor at the time of your arrest your property is probably at the Impound Lot Container, 830 Barge Channel Road (Hwy 52 & Concord)

If you were charged with a gross misdemeanor or felony at the time of your arrest your property is probably at the Saint Paul Police Department, 437 Grove Street.